



PRINCIPAL SEARCH

SAINT SAVIOUR
CATHOLIC ACADEMY



SMALL SCHOOL, BIG HEART

701 8TH AVE,
BROOKLYN, NY 11215

(718) 768-8000

WWW.SAINTSAVIOURCATHOLICACADEMY.ORG

MISSION STATEMENT

Saint Saviour Catholic Academy (SSCA) prepares students from Nursery to Grade 8 for higher education. In accordance with Catholic values, the school educates students in **mind, body, and spirit**. Within a culturally diverse community, SSCA creates an environment where each child discovers a unique enthusiasm for learning, academic excellence, and social responsibility to reach his or her highest potential.



FAST FACTS



315

students



32

zip codes represented (all five boroughs and New Jersey)



46%

students of color

EDUCATIONAL PHILOSOPHY

Saint Saviour Catholic Academy subscribes to the following tenets:

- **Welcomes** and supports diversity of any kind, including ethnicity/race, religion, socioeconomic background, and/or learning style.
- **Educates** children in a nurturing and supportive environment paired with the spiritual teachings of Catholicism.
- **Presents Catholic faith and service** in an age-appropriate manner, encouraging students to put the teachings of Jesus into action by giving and caring for others.
- Follows the **Responsive Classroom** approach - that if students feel safe and comfortable in their classroom community, they will be willing to take risks, share ideas with one another, and be more successful learners.
- Adheres to the New York State **Next Generation Learning Standards** to meet each grade level's learning goals.
- **Differentiates instruction** to meet the needs of each individual student's learning style in order to maximize his/her education.
- **Integrates lessons** across subject areas in real world experiences in order to engage and enhance student learning.
- Utilizes a variety of **collaborative grouping strategies** whereby students work together to find solutions and better understand material.

LEADERSHIP MODEL

SSCA is excited to be transitioning to the Head of School model - **a first for the school and for the Diocese of Brooklyn and Queens.**

The **Head of School will focus on the outward** facing aspects of the school business while the **Assistant Head of School (Principal) will focus on the inward** facing day-to-day operations of the school building, programs, and community. SSCA is currently undertaking a major rooftop play-space renovation project.



QUALIFICATIONS

- ◆ Be a practicing Roman Catholic.
- ◆ Have a minimum of 5 years teaching and/or administrative experience in a private, public, or Catholic school.
- ◆ Have a Master's Degree.
- ◆ Have New York State Certification in School Administration and Supervision or demonstrate eligibility for certification.
- ◆ Have an Initial Certificate of Faith Formation or be eligible to begin such certification.



FAST FACTS



1908

Founded



20

average class size



2

classes per grade-level

THE PRINCIPAL POSITION ASSISTANT HEAD OF SCHOOL FOR ACADEMICS

The Assistant Head partners with the Head of School as spiritual and educational leaders of SSCA. The overarching responsibilities include: developing and executing the curriculum of the School and supervising the faculty, all students, and all volunteers of the Academy. The Assistant Head will ensure that all students are formed, educated, and supervised in a Catholic learning environment.

Specific Responsibilities Include:

- **Selecting and recommending for hire properly qualified teachers, including assistant and special subject teachers.**
 - Working collaboratively with the Head of School to direct and nurture all SSCA administration, faculty, staff, volunteers, and students and to communicate regularly.
 - Holding regular meetings of the faculty to ensure the curriculum goals are being properly executed.
 - Overseeing all matters regarding employment, job assignments, performance evaluations, and orientation and training.
- **Developing schedules/calendars, curriculum, academic programs, extracurricular activities and athletics, student discipline, and student, parent and/or faculty relations.**
 - Ensuring the proper monitor of curriculum, grading, testing, and reporting to parents.
 - Evaluating students' academic progress and the school's programmatic offerings from year-to-year and in comparison to peer groups and schools.
- **Participating in the extracurricular, parish, and community events** for the school and attending Diocesan scheduled meetings as required or necessary.
- **Ensuring that the general policies of the Board are understood and followed**, specifically within the confines of the budget.

SALARY RANGE

\$70,000 -
\$105,000

Commensurate
With Experience



APPLICATION PROCESS

To apply, please submit the following documents, confidentially, as separate PDF attachments via email to Lenae Guarna, Board Chair, at lguarna3@gmail.com. Please include "SSCA - Principal" in the subject field.

- Letter of interest
- Current resume with all appropriate dates included
- Statement of educational leadership philosophy
- List of five professional references with names and working relationships, phone numbers, and email addresses (No references will be contacted without your knowledge and approval.)



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